## **Temporary Childcare**

## for Infants and Children

Age From 4 months old to preschool children.

**Opening hours** 8:30 a.m.~ 6:30 p.m.

(Except Year-end & New Year Holidays  $12/29\sim1/3$  and the

days for facility inspection.)

A maximum of five hours per day (on an hourly basis).

(Maximum two hours at the first time of using our services.)

#### Fees

- ·Weekdays 500 yen per hour.
- •Sunday and National Holidays 600 yen per hour. Please finish payment at the time of picking up your child.

### How to use the service

## (You need to register for membership using our services.)

- \*\*DRegistration\*\* Please bring a copy of your child's health insurance card, infant and toddler medical subsidies card, and the "mother and child health handbook" page of child's birth conditions at time of registration.
- ②Reservation 8:30 a.m. ~ 5:30 p.m.(Please note that all reservations are made by parents.)
- ·Please make your reservations by phone, or at the reception.
- •Reservations can be made from three days before preferred date (in case of holiday in working day after).

## 3The day of the appointment

- ·Please give the registration card to the reception.
- •Please fill in the "Childcare Request Form" and show to the reception. Please come with plenty of time to spare.
- •Please make sure to fill in emergency contact details for each day of childcare. In case of an injury or sudden change in your child's health we will immediately inform you. We will take the child to a hospital if your child needs immediate medical attention.

## 4Drop off/pick up

·As a rule, we ask that parents and guardians pick up and drop off their children

- ·Application is required for others to pick up.
- ·If you do not have your registration card with you when you pick up, please present your ID card(Driver's License, Passport, etc.). If we cannot verify it, we will not be able to hand over the child.
- ·Please be sure to let us know if you will be late for pick-up due to unavoidable circumstances.
- ·If pick-up is after the reserved time, an extra fee will be charged.

#### 50ther details

- •We will not accept medicine and any child who have a body temperature of 37.5 degrees Celsius higher, or who is on medication, on the day of childcare.
- ·Medications are not accepted.
- Depending on your child's condition, we may ask you to pick up your child earlier.
- Due to the possibility of sudden changes in your child's condition on the day of inoculated, we cannot accept your child.
- ·Long nails can cause injury. Please cut them short.

Things to bring (Please make sure to write child's name on everything children bring.)

Clothes, Plastic bags(3), Diapers, Wipe for buttock,

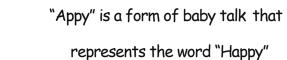
Baby bottles (per-use), Formula milk (per-use), Lunch,

Snack, Drink, Wet wipes, Apron, Bath towels(2)

 Please bring your own lunch or snacks according to the time of your visit.

> Lunch 11:30 a.m. ~ 1:00 p.m. Snack 3:00 p.m. ~ 3:30 p.m.

 Please consult us if your child has some allergy and limit of foods.



We aim to create a facility that all users can be happy and be full of smile.

We will cherish each encounter and strive to make everyone feel safe and relax like a second home.

Please check the website or letters for events.

Any questions or request for visit, please be free to contact us.



### **☆☆** Access **☆☆**

### Bus

Akasaka6cyoume stop (about4 minutes walk)

Hinokicho park stop (about6 minutes walk)

Akasaka primary school stop (about1minutes walk)

Nogi park stop (about3 minutes walk)

- Tokyo Metro Chiyoda line Nogizaka Station, Exit 2 (about 3 minutes walk)
- ☆Tokyo Metro Hibiya line Roppongi station, Exit 4a (about 7minutes walk)
- ♣ ToeiOedo line Roppongi Station, Exit7 (about 7minutes)

## ASSOCIE INTERNATIONAL INC.

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# Appy Akasaka



Toddlers' Playroom

Temporary Childcare for Infants and Children

(For the people live in except of Minato-ku)

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